

## **Bidder Assurances and Disclosure - Education Service Cooperative Bid**

**Name of Education Service Cooperative:** \_\_\_\_\_

**Bid Description/Number:** \_\_\_\_\_

**Bid Opening Date:** \_\_\_\_\_

***Assurances:***

I, \_\_\_\_\_ hereby state:

1. I am the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among and between bidders and education service cooperative officials, as well as facts pertaining to the giving or offering of things of value to education service cooperative personnel in return for special consideration in the awarding of any contract pursuant to the bid to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of the bid.
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
  - a. To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
  - b. To any collusion with any education service cooperative official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of the prospective contract; or
  - c. In any discussions between bidders and any education service cooperative official concerning exchange of money or other thing of value for special consideration in the awarding of a contract.
4. I hereby guarantee that the specifications outlined in the bid shall be followed as specified and that deviations from the specifications shall occur only as part of a formal change process approved by the Board of Directors of the education service cooperative.

***Disclosure:***

1. Does any board member or employee of the education service cooperative have a financial interest in your business or hold a position as officer, director, trustee, partner, or other top level management? \_\_\_\_\_ Yes \_\_\_\_\_ No
2. Does any board member or employee of the education service cooperative have a family relationship with anyone employed by your business? \_\_\_\_\_ Yes \_\_\_\_\_ No

*(If the answer is yes to either of the above questions, provide details in a separate attachment to this form.)*

3. Did you or your company assist the education service cooperative or any agent of the education service cooperative with the development of the bid specifications?

\_\_\_\_\_Yes \_\_\_\_\_No

If yes:

- a. Were you or your company compensated? \_\_\_\_\_Yes \_\_\_\_\_No
- b. Is your company’s name or identity included anywhere within the specifications?  
\_\_\_\_\_Yes \_\_\_\_\_No
- c. Were you offered any preferential treatment in the bid evaluation process?  
\_\_\_\_\_Yes \_\_\_\_\_No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

Subscribed and sworn to before me this \_\_\_\_\_day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Any person determined to have made a false statement on the form or any bidder who acts contrary to the provisions of the form after its agent has executed the form shall be guilty of a Class C misdemeanor.